



## Mindarie Netball Club By Laws

### 1. COMMITTEE

Mindarie Netball Club Committee (**The Committee**) is responsible for the legal management of the Mindarie Netball club (**MDNC**), according to any applicable Commonwealth and/or State legislation. The Committee will consist of the following positions:

- President
- Vice President
- Secretary
- Treasurer
- Registrar
- Uniform Coordinator
- Development Coordinator
- Equipment Coordinator
- Umpire Coordinator
- Sponsorship Officer (4)
- Fundraising Coordinator (x4)
- General Committee (x4)

### 2. CORRESPONDENCE

All correspondence should be directed to the MDNC Secretary and/or the Registrar.

### 3. MEMBERSHIP

#### **Non-voting Members**

#### Club Member

- Players and coaches of MDNC.
- Parents of players playing for MDNC that have completed an MDNC register to



# MDNC

- play form and signed the parent code of conduct.

## Associate Member

- Any club member under the age of 15 years.
- Or such person as determined by a Special Resolution of the members at a General Meeting.

## Membership Fees for Non-voting Members

- There shall be no annual membership fee once the joining fee is paid.

## **Voting Members**

- Committee members of MDNC.
- Life Members of MDNC.
- Club members who have completed a prescribed form pursuant to the MDNC Rules (Model Rules) to become a voting member and paid the nominated fee. Applications to be approved by the Committee no later than the Committee meeting immediately prior to the AGM. Prescribed form in members handbook.

## Membership Fees for Voting Members

- The nominated membership fee for Voting Members is set by the Committee and is currently set at \$5.00. Voting membership expires at 31 December of each year.

## **4. INFORMATION TO MEMBERS**

The MDNC shall provide the following information to all members prior to the start of the season:

- Club contact details
- Association Rules of Competition
- Club Rules of Incorporation and By-Laws



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- Fixtures
- Team training details – date/time/venue
- Contact details for Team Officials
- Contact details for MDNC Official/s
- Club calendar of events, closing dates

The MDNC shall produce and distribute a MDNC Newsletter

- The newsletter shall be produced at a minimum once a season
- The newsletter shall be distributed to each team member via email

*(Note- our suggestion is to omit this as we do not know if the Newsletter will be ready and available at the times suggested herein)*

## 5. FINANCES

The Committee shall set fees annually. The fees shall be calculated to cover the costs of:

- Team Entry
- Equipment
- Coaching costs
- Trophies & Awards
- Club membership costs

Fees must be paid no later than the third match of the season. Players will not be permitted to take the court until fees are paid unless arrangements in writing have been made with the MDNC Coordinator.



## Reimbursement/Payments

Committee members shall be entitled to claim reasonable expenses incurred whilst acting in an official capacity. Receipts must be supplied.

## **6. PLAYER REGISTRATION DAY**

The Committee shall nominate a Player Registration day/s prior to the start of the competition for which domestic teams are to be selected by a Team Selection sub-committee. Players wishing to be considered for selection into a team must:

- Complete the official Registration Form which includes-
- Medical Indemnity Form/Consent Form
- Codes of behavior
- Photo Release Form

All players who submit a registration form shall receive an information booklet at the start of the season. The information booklet (which maybe done via email) shall include:

- Due date and amount of all fees and levies that are to be paid for the season, including registration fees, court fees, Netball WA. Fees and any other fees that may be deemed necessary for that season.
- Details of uniform requirements and costs.
- Information regarding any meetings or other requirements of the club, association or Netball WA.



Players failing to submit a Player Registration Form will be placed into a team of their age group where there is a vacancy or if a new team is able to be created.

New players are welcome at any time to join and will be placed into a team temporarily until a permanent position in that team or any other team becomes available.

In addition to club registration, it is the responsibility of the player/parents to register with Netball WA.

## 7. ANNUAL EVENTS/SOCIAL CALENDAR

MDNC shall organise the following social activities annually:

- Presentation night;
- Other social activities to be determined annually by the Committee.

## 8. NETBALL WA MEMBERSHIP

Netball WA membership fee is set annually by Netball WA. All players and coaches must be current Netball WA members. It is the player's responsibility to register with Netball WA.

## 9. AGE REQUIREMENTS WDNA

Participant age is determined as at 31st December of that year. Minimum age requirements are:

### Open Sections

- Opens
- 18 and Under
- 15 and Under



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- 13 and Under
- 12 and Under
- 11 and Under
- Mixed 15 and Under
- NSG Year 2
- NSG Year 3
- NSG Year 4
- NSG Year 5

## 9.1 AGE REQUIREMENTS Bouncers

Participant age is determined by school year.

- Years 8-12
- Year 7
- Year 6
- Year 5
- Year 4
- Year 3

## 10. UNIFORM

MDNC uniform is compulsory. For girls the MDNC dress with black undershorts and for boys the MDNC shirt and black shorts. Other non-compulsory uniform items are also available for purchase. Players will not be permitted to take to the court unless they are in full uniform as per game rules set out by the association in which the team is playing.

## 11. SELECTION OF TEAMS

A team selection sub-committee shall review all the player registrations and form teams for the domestic competition based on age group, ability and any other criteria, which the sub-committee deems appropriate. Representative players are to be spread evenly amongst the teams playing in the competition.

## 12. TEAM OFFICIALS

The team officials are the Coach and



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## Manager. Coaches

- A coach shall be appointed for each selected team.
- All coaches must have a minimum coaching accreditation or be offered basic training where possible.

## Team Managers

- If a person is available and willing.

### **13. AWARDS DOMESTIC**

Awards will be presented in each age group or where applicable.

Included in these awards is the MDNC Player of the Year. This is not a Best & Fairest Trophy. The MDNC Player of the Year **MUST** meet the following criteria.

- Attends regular training.
- Positive attitude shown towards their coach.
- Displays sportsmanship to team members, opposing teams, officials and umpires.
- Overall, displays enthusiasm towards the game but is not necessarily the best player in the team.

For players to be eligible, coaches will nominate players from his/her team to be the winner of such awards. Nominations can be accepted via email or verbally to the MDNC Co-coordinator.

REPRESENTATIVE The following awards will be presented for each representative team:

- Most Valuable Player (as voted on throughout the season by the player's parents)
- Runner up MVP (as voted on throughout the season by the player's parents)
- Coaches Award (at the discretion of the coach)



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## 14. PRESENTATION DAY/NIGHT

- At the conclusion of the year, an Annual Presentation Event for teams shall be held.
- The date and format shall be determined annually by the Committee.

The date, time, venue and format shall be provided, in writing, to all members at least one (1) month prior to the event.

- Presentation of all awards shall be made on the Presentation Day/Night.
- Recognition of achievements shall be made on Presentation Day/Night.

## 15. FUNDRAISING

- The MDNC shall conduct fundraising activities during each year as the need arises.
- The Committee shall determine the fundraising activities.
- Individual Teams must seek approval from the Committee for any individual fundraising activities.
- Teams must apply in writing at least four weeks prior to the event, providing details of and rationale for the fundraising activity.
- Information as to how the activity will be organised, including risk management and safety measures if relevant must be provided.
- All members are expected to support the fundraising activities.
- All members shall be given no less than one month's notice, in writing, of fundraising activities.
- Permits where required by Council or the State of WA shall be obtained by the Fundraising Coordinator.

## 16. COURSES, SEMINARS & OTHER OPPORTUNITIES

- The MDNC shall provide notification of opportunities for all club members to improve





their skills by attending courses, seminars and other personal development activities.

- The MDNC shall encourage club members who wish to attend appropriate courses, seminars and other personal development activities.
- The MDNC shall encourage and finance club coaches who wish to attend appropriate courses, seminars and other personal development activities (pending approval of the Committee).

## **17. ACCREDITATION**

- The MDNC shall ensure that all officials have current appropriate minimum qualifications.
- Where current minimum qualifications/accreditation standards are not met the MDNC shall encourage and support the member/s to achieve the minimum standard qualification/accreditation or will attend the next available training accreditation.
- The MDNC shall encourage and finance club members who wish to attend appropriate courses, seminars and other personal development activities (pending approval of the Committee).

## **18. RISK**

### MANAGEMENT Injury

#### Reporting

- The MDNC is responsible for recording all injuries of the injured player from its team (or players' guardian for players under 18) on the Association Injury Report Form.

## **19. FIRST AID**

The MDNC will provide a first aid kit for competitions played at the Association's venue. The MDNC will provide a first aid kit when not playing in an Association competition such as training. The Association will have a designated area for the treatment of injuries, which will always be clean and accessible.



## **20. EMERGENCY PROCEDURES**

Ring for an ambulance, police or any other emergency services if deemed necessary

## **21. WEATHER**

In the case of extreme weather conditions, MDNC will follow WDNA Policies. During competition the Association determines if play is to be cancelled in wet or hot conditions.

## **22. BLOOD POLICY AND INFECTIOUS DISEASES**

MDNC will adopt and comply with WDNA policy on blood policy and infectious diseases.

## **23. SMOKE FREE**

MDNC will adopt a Smoke Free policy as prescribed by Quit WA. This will include indoor venues and outdoor court surroundings.

## **24. SUN PROTECTION**

MDNC will adopt a SunSmart policy as prescribed by the Cancer Council Western Australia.

## **25. CODES OF BEHAVIOUR**

MDNC will adopt Codes of Behaviour as prescribed by Netball WA.

## **26. CHILD SAFETY IN NETBALL**

MDNC is responsible for the observance, promotion, enforcement and monitoring of the Child Safety in Netball Policy and Code of Conduct.

## **27. POLICIES**

MDNC will adopt relevant policies introduced by Netball Australia as amended from



time to time.

## **28. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE**

Where this By-law is silent on a particular matter, a decision can be made by the Committee. In exceptional or extenuating circumstances, the Committee may, acting responsibly, alter, vary or waive the requirements set out in these Bylaws relating to the MDNC.

## **29. INDEMNITY**

Except where provided or required by law and such cannot be excluded, the Club and its respective directors, officers, members, servants or agents are absolved from all liability however arising from injury or damage, however caused, arising whilst participating in the MDNC's activity as a member.